



IEEE PDF *eXpress*TM Site Setup Confirmation

Dear **Himadri Saha**:

This receipt verifies that an IEEE PDF *eXpress* site has been set up for access as follows:

Project Info

Request Rec'd: **2017-06-29**

Full Publication Title: **2017 IEEE 8th Annual Ubiquitous Computing, Electronics and Mobile Communication Conference (UEMCON)**

Conference Contact for conference-related questions

Name: **Himadri Saha**

Email: **himadri@iemcal.com**

IEEE PDF eXpress Site Dates

Site opens: **2017-06-29**

Submission deadline: **2017-11-20**

Site closes: **2017-12-20**

(Please do not disclose "Site Close Date" to your authors)

Site support is maintained via 24 hour online help (PDFSupport@ieee.org).

Please be sure to review the following pages. The pages include the additional publishing tasks required to create the conference proceedings with resource links to assist organizers and PDF instructions to be distributed to your authors.

Thank you for using IEEE PDF eXpress!



Required Publishing Tasks for Conference Publishers

- 1 Collect copyright transfer agreements**, one form per paper, not per author.
IMPORTANT: The [IEEE Copyright Form](#) must be completed. An electronic copyright form is also available. Conference Organizers [register with eCopyright](#) to create an account that authors access online. The Organizer then receives a weekly report of which copyright transfers have been completed.
- Instruct your authors to add the copyright notice to their papers **before** creating PDFs. Copyright notice can be found in Section IV - Copyright Information in the Letter of Acquisition.
- Instruct your authors to use the IEEE PDF eXpress site to validate their papers (see following page).
- 4 Provide IEEE *Xplore*®-compatible PDFs to Conference Operations.**

IMPORTANT: Any changes made to a PDF after IEEE PDF eXpress conversion or PDF Checking may invalidate *Xplore* compatibility. This includes headers, page numbers, copyright notice, watermarks, etc. If any of these elements are desired, they should be added to the document before a PDF is created.
- 5 All PDFs to be included in IEEE *Xplore*®** (e.g. title page, copyright page, author index, etc.) should be validated through PDF eXpress for *Xplore* compatibility.
- If you are not using a publishing vendor's assistance, use the use the IEEE Packing List Generator (from the [IEEE Publishing Technology Resources](#) web page) to expedite delivery of your PDFs to *Xplore*.
- Distribute the following page to your authors to provide them access to free Word and LaTeX templates and to PDF instructions [MS Word and LaTeX templates](#).

PDF Instructions for your Authors

2017 IEEE 8th Annual Ubiquitous Computing, Electronics and Mobile Communication Conference (UEMCON)

Before Creating a PDF

- Add the copyright notice to the bottom of the first page of your source document. If necessary, contact **Himadri Saha** at himadri@iemcal.com for the appropriate copyright notice.
- Proofread your source document thoroughly to confirm that it will require no revision.

Creating your PDF eXpress Account

Log in to the [IEEE PDF eXpress™ site](#)

First-time users should do the following:

1. Select the New Users - Click Here link.
2. Enter the following:
 - **41461X** for the Conference ID
 - your email address
 - a password
3. Continue to enter information as prompted.

An Online confirmation will be displayed and an email confirmation will be sent verifying your account setup.

Previous users of PDF eXpress need to follow the above steps, but should enter the same password that was used for previous conferences. Verify that your contact information is valid.

Contacting PDF eXpress Support

Access the [Publications Support Center](#) for IEEE PDF eXpress.

If you do not find an answer in the Find Answers tab, go to the *Ask A Question* tab.

Your question will be forwarded to IEEE PDF Support and answered within 3 business

The screenshot shows the IEEE Publications Support Center website. At the top, there is a navigation bar with links for IEEE.org, IEEE Xplore Digital Library, IEEE Standards, IEEE Spectrum, and More Sites. The main header includes the IEEE logo and the text "Publications Support Center". Below the header, there are four tabs: "Support Home", "Find Answers", "Ask a Question", and "My Support History". The "Find Answers" tab is active, displaying an "Advanced Search" box with a search input field and a "Search" button. Below the search box, there is a message: "Find the answer to your question" and "Results 1 - 10 of 106". The main content area lists several articles with titles like "How do I access the IEEE Electronic Copyright Form?", "How do I find out my conference ID?", and "What is the conference ID?". Each article includes a brief description and a "Date Updated" timestamp. On the right side, there is a "Contact Us" sidebar with links for "Contact Us", "Other Contacts at IEEE", and "Give Feedback".

days.